



Attendees:

Area	Name	Status	Area	Name	Status
Academic Affairs	John Pelissero	In Attendance	Operations/HR	Tom Kelly	In Attendance
Academic Affairs	David Prasse	In Attendance	ITS/Facilitator	Susan Malisch	In Attendance
Advancement	Jon Heintzelman	In Attendance	ITS	Jim Sibenaller	In Attendance
Facilities	Kana Wibbenmeyer	In Attendance	Student Develop.	Rob Kelly	In Attendance
Finance	Bill Laird	Absent	UMC	Kelly Shannon	Absent
Finance	Andrea Sabitsana	Absent	Guests:	None	

Welcome, Meeting Purpose & Agenda

The meeting commenced at 1:30 PM with a review of the agenda and introduction of guests. The minutes from the March 7th meeting were reviewed and approved as written.

Tech Briefing

The annual technology briefing was recently compiled by ITS. It is based on various industry standards regarding the general landscape and trends of technology changes within higher-ed and where Loyola is positioned within each technology. Highlights were reviewed by Susan including the following areas of interest:

Industry Issues & Priorities: Gartner, Educause & The Campus Computing Project “Top Ten” lists were reviewed. Gartner’s responses are high level/strategic. Educause priorities are strategic but begin to touch on operations. The Campus Computing Project results tend to be more tactical (survey respondent are management level). Multiple points tied to the anytime anywhere access strategy and a BYOD type work environment. The Educause Top Ten List aligns with various active programs and efforts at LUC. The Campus Computing Priorities validate LUC’s operational services, technology refresh and underlying support structure. Budget cuts continue to decline, with public universities at more risk than private. A movement towards the strategic use of cloud services continues. 25 percent of schools do not have a strategic plan for network security. 39 percent do not have a strategic plan for IT disaster recovery.

Student, Academic & Classroom Technology: The main study utilized for this area is the ECAR Study of Undergraduate Student. Key findings are 1) Blending modalities and engaging learners is a winning combination; 2) need to start thinking about BYOD; 3) technology is critical to students and their accomplishments; 4) students want technology options. Technology usage for students is focused on laptops and smart phones. Tablets and e-readers have not yet been readily adopted by students. Loyola had 226 survey participants, 11% participation in the survey, as compared to 6.6% on average. Adoption and usage of lecture capture and podcasting is on the rise over the past 5 years. There is still some uncertainty regarding the adoption of MOOCs. Social media usage is on the rise (Facebook, Twitter, You Tube, itunes U). Blackboards share in the market continues to shrink; down from 71% in 2006 to just 45% in 2012. Private universities have the highest adoption rate for Sakai.

Strategic Programs & Investments: ECM deployed across 32 departments and 3 campuses. 900 faculty and staff have access to 3.3M documents. Campus Solutions has single click access to these documents in 35 different screens. Process efficiencies are sustained at 74%. A backlog of departments wanting this service still exists; demand is high. Many dashboards are coming available as part of the DW/BI initiative including Discount Rate, RMS Executive Recap and Faculty Instructional Activities. Drill down capabilities to the data via is key. Anytime anywhere foundational improvements have begun. Examples of items that are moving in the “anytime anywhere” direction are; LOCUS Mobile, Box, Panopto and ePortfolio. All are solutions that can be accessed from various devices and locations.

Budget & Funding: The LUC Central ITS budget s/b in a 4/.1-4.2% range when represented as a percent of LUC Expense Budget. We are currently at 4.05% projected for 2014. Basically flat for the past 5+ years. The technology Fee and HSD shared services have been rolled in for a better reporting (but only the operating portions). It does not include refresh budgets. The tech fee breakdown was reviewed. Not room for additional projects, running at a slight deficit. The fee was increased by 2.5% for FY14. LUC’s average IT FTE per 1000 institutional FTE is 5.41 as compared to 7.23 for the AJCU. For student workers LUC is utilizing 6.56, the AJCU average is 1.66.

Meeting Schedule/Frequency

Susan asked about the frequency of the ITESC meetings and if it was appropriate. She also inquired as to the annual 1-1 functional meetings with ITS and the departments and if anyone was interested in those. Response was to schedule for 6 times a year and cancel if no agenda needs were apparent. All in attendance expressed some interest in varying formats of 1-1 meetings with ITS. Most expressed interest sometime in the Fall timeframe. *Task: Susan to schedule with each department.*

Meeting Wrap-Up

The meeting adjourned at 3:10 pm. The next meeting is scheduled for June 13th but will likely be rescheduled or the prioritization info/task will be sent out via email.